

SENIOR OVERSIGHT COMMITTEE

MINUTES OF MEETING HELD DECEMBER 23, 2025

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The Senior Oversight Committee met in special session on December 23, 2025, at the Senior Center. The meeting was called to order by Mrs. Koogle at 4:30 p.m.

MEMBERS PRESENT:

The following members were present: Bonnie Koogle-Council Member, Freda Emrick, and Mark Cross-Township Trustee.

MEMBERS ABSENT:

None.

ALSO PRESENT:

Chenoa Erisman-Executive Director, and Pat Shively-Finance Director.

APPROVAL OF MINUTES:

None.

VISITOR'S COMMENTS:

None.

DIRECTOR'S REPORT:

None.

OVERSIGHT COMMITTEE MEMBER REPORTS:

None.

BUSINESS:

1. Review of Proposed 2026 budget.

Ms. Shively explained the increase in the Personnel section. Mrs. Koogle asked for explanation on why Unemployment/Workers' Comp increased so much. Mrs. Shively explained that it's based on 2025 payroll and set at a certain percent. It goes up because wages go up. Mrs. Shively explained that if we don't spend all the money, it rolls over into the Senior Center account. Mrs. Shively explained the rest of the proposed budget. Mrs. Koogle asked why there was an increase in Operating Materials. Mrs. Erisman explained that everything had gone up. There's been an increase in the cost of food, gas, activities, and outings, etc. Mrs. Erisman explained it's going to be hard to not go over the proposed \$20,000 for the whole year with how many activities we do and how active we are at the Center. The Committee understood.

Mr. Cross moved to approve the 2026 budget. Mrs. Emrick seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

NEW BUSINESS:

1. Discussion to Increase 2026 Membership fees.

The Committee discussed that our Membership fees are too low for everything we do and provide. A decision was made to slightly increase them by \$5. New 2026 Annual Membership fees are: \$15 for residents of Germantown and the Township and \$30 for non-residents.

NEW BUSINESS Con't:

Mrs. Koogle moved to increase the 2026 Annual Membership fees by \$5. Mr. Cross seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

2. Discussion on Rentals.

There is still an ongoing problem with renters not cleaning well and damage being done to the building. It is a lot for Mrs. Erisman to keep up with on top of all of her other responsibilities. She can clean 3 hours before a rental with sweeping and mopping the whole building, cleaning both bathrooms, restocking supplies, making sure refrigerator is cleaned out and has space, emptying trash, and cleaning tables and then have to do it all over again after the rental because the renters didn't do their part. Sometimes there's multiple rentals per week. Then, have to deal with sink faucets and ceramic soap dispensers being broken, paint and drywall being torn off the wall with their command strips, coat closet shelf being torn off the wall, and floor and wall scratches on top of it is a lot to deal with. It is getting tiresome for Mrs. Erisman, and she doesn't want our newly remodeled building being destroyed. Non-profits and For-profit businesses don't pay a deposit and Personal rentals only pay a \$100 deposit so there's no skin or little skin in the game to clean and take care of the building.

A decision was made to establish a \$250 rental deposit for all rentals. Also, increase non-profit rentals from \$50 to \$75 and For-profit businesses from \$150 to \$200. Personal rentals will remain at \$300. Mrs. Erisman will also create a list of cleaning requirements that have to be checked off in order to receive the deposit back. A deposit being returned will also depend on any damage/s to the building. If the building is not left clean and presentable, we have the right to refuse a future rental from the individual or group as well.

Mrs. Emrick moved to increase the rental deposit to \$250 for all renters and increase rental fees for Non-profits to \$75 and For-profit businesses to \$200. Mr. Cross seconded.

VOICE VOTE ON MOTION. ALL IN FAVOR. MOTION CARRIED.

ADJOURNMENT:

There being no further business, Mrs. Koogle motioned to adjourn the meeting. The meeting adjourned at 5:18 p.m.

Respectfully Submitted,

Chenoa Erisman- Senior Center Director